



ORDINARY MEETING OF COUNCIL MINUTES

Tuesday 27 March 2018
6:00pm

Council Chamber
Room 1 Community Hub
48 Burns Street
Maryborough

MEMBERSHIP

Administrator Noel Harvey
Administrator Hugh Delahunty
Administrator Karen Douglas

Confirmed at the Ordinary Council Meeting
held on 24 April 2018

CONFIRMED MINUTES

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6:00pm.

The Chair, Administrator Noel Harvey read the Council Prayer and acknowledgement statement:

Council Prayer

Almighty God, we ask you to be present in this Council.

Direct and guide our deliberations.

We ask you to grant us wisdom and sensitivity as we deal with the business of our Shire.

May each decision that we make advance the wellbeing of all our residents.

This we pray. Amen.

Acknowledgement of Country

I acknowledge the Traditional Owners of the land on which we are meeting. I pay my respects to their Elders, past and present, and the Elders from other communities who may be here today.

PRESENT

Administrator Noel Harvey
Administrator Hugh Delahunty
Administrator Karen Douglas

IN ATTENDANCE

Chief Executive Officer, Lucy Roffey
General Manager Corporate and Community Services, Venkat Peteti
Acting Manager Governance, Eveline Ord
Acting General Manager Go Goldfields, Sandra Hamilton

The Chair, Administrator Noel Harvey, welcomed the new Chief Executive Officer, Lucy Roffey to Central Goldfields Shire and her first Ordinary Meeting of Council.

Lucy Roffey (Chief Executive Officer) thanked the community for the warm welcome she has received. Lucy advised that she has had an opportunity to look around the area and facilities and is hoping to do more. Lucy was very impressed with what she has seen and believes that this is a great time for Central Goldfields Shire. Lucy is happy to receive invitations to meet and greet people and groups in the community.

2. APOLOGIES

Nil

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING

The purpose of this report was to present for confirmation, the minutes of the Ordinary Council Meeting held on 27 February 2018

CONFIRMED MINUTES

Council Resolution

That Council confirms the minutes of the Ordinary Council Meeting held on 27 February 2018.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

6. REPORTS FROM COMMITTEES

6.1 NOTING OF THE APPROVED MINUTES OF SPECIAL COMMITTEE MEETINGS

The purpose of this report was to present for noting the confirmed minutes of Council's Special Committees established under section 86 of the Local Government Act 1989.

Council Resolution

That Council notes;

- 1. The confirmed Minutes of the Talbot Town Hall Committee of Management meeting held on 20 November 2017.*
- 2. The confirmed Minutes of the Go Goldfields Collaborative Table meeting held on 14 February 2018*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

7. PETITIONS

Nil

8. OFFICER REPORTS

8.1 Assemblies of Councillors

The purpose of this report was to provide the record of any assembly of Councillors, which has been held since the last Council Meeting, so that they are recorded in the minutes of the formal Council Meeting.

Council Resolution

That Council notes the record of assemblies of Councillors as outlined in the report.

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

CONFIRMED MINUTES

8.2 ORGANISATION AND GOVERNANCE REFORM PROGRAM PROGRESS REPORT

The purpose of this report was to provide a status update on the progress of the organisation and governance reform program

Council Resolution

That the Organisation and Governance Reform Progress Report as at 20 March 2018 is noted.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.3 COUNCIL SERVICE CHARTER POLICY REVIEW

The purpose of this report was to present the draft Service Charter for discussion and consideration by Council

Council Resolution

That Council:

- 1. notes the Draft Service Charter, and*
- 2. resolves that the Draft Service Charter be put on public display for a period of 2 weeks for community consultation.*

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.4 COMPLAINT RESOLUTION POLICY AND PROCEDURE

The purpose of this report was to present the draft Complaint Resolution Policy and Procedure for discussion and consideration by Council.

Council Resolution

That Council:

- 1. notes the Draft Complaint Resolution Policy and Procedure, and*
- 2. resolves that the Draft Complaint Resolution Policy and Procedure be put on public display for a period of 2 weeks for community consultation.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

CONFIRMED MINUTES

8.5 REVIEW OF COUNCIL COMMITTEES

The purpose of this report is to update Council on the role, structure and future of its various special committees and advisory committees. This interim report is intended to address some immediate issues, with a further report due around mid-year after consultation has taken place with the committees and clarification has occurred in relation to the proposed Local Government Act 2018 which will provide for delegated committees and community asset committees.

Council Resolution

That :

1. *new Instruments of Delegation, in the format of Attachment 1, be issued in relation to:*
 - a) *Adelaide Lead Hall;*
 - b) *Daisy Hill Community Hall;*
 - c) *Dunolly Historic Precinct Management;*
 - d) *Energy Breakthrough Management;*
 - e) *Talbot Community Homes;*
 - f) *Talbot Town Hall;*
 - g) *Tullaroop Leisure Centre;*

2. *the following special committees be disbanded:*
 - a) *Maryborough Wings and Wheels;*
 - b) *Preserve Planet Earth - Carisbrook Park;*
 - c) *Public Places Tree Advisory Committee – Bealiba*

and that any funds, keys and other items be recovered from the committees;

3. *the following advisory committees be confirmed as advisory committees without a delegation:*
 - a) *Public Places Tree Advisory Committee – Maryborough*
 - b) *Public Places Tree Advisory Committee – Carisbrook*
 - c) *Public Places Tree Advisory Committee – Dunolly*
 - d) *Public Places Tree Advisory Committee – Talbot*

4. *that the membership of the special and advisory committees be in accordance with Attachment 2*

5. *a further report be presented to Council in relation to the Go Goldfields Collaborative when its Terms of Reference have been determined, and*

6. *a further report be presented to Council mid-year in relation to longer term arrangements.*

Moved
Seconded

Administrator Delahunty
Administrator Douglas

CARRIED

CONFIRMED MINUTES

8.6 COMMUNITY ENGAGEMENT FRAMEWORK

The purpose of this report was to present a new draft framework for consideration to guide how Central Goldfields Shire Council consults and engages with the community. It details the framework including Council's commitment, community engagement principles, and key methods and resources in order to deliver community engagement activities with and for the Central Goldfields community.

Council Resolution

That Council

1. *notes the Draft Central Goldfields Shire Council Community Engagement Framework, and*
2. *resolves that the document be put on public display for a period of 4 weeks for community consultation.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

8.7 COMMUNITY GRANTS PROGRAM

The purpose of this report was to provide information to the review of the Central Goldfields Shire Community Grants Program and provide an interim program for the current financial year and propose an alternative program for the 2018-19 financial year and beyond.

Council Resolution

That Council

1. *endorse the opening of the 2017-18 Community Grants Program with the following amendments as per attachment 1*
 - a. *That a panel of four Council Officers be formed to assess the grant applications against the assessment criteria and make their recommendation to Council*
 - b. *That the required acquittal process be finalised 12 months from the announcement of the successful applications with the provision for an extension in extenuating circumstances for a further 12 months.*
2. *That a revised "Community Strengthening Grants Program" be developed and be presented to the August 2018 Ordinary Council Meeting for consideration*
3. *That the amount of \$41,000 be referred to the 2018-19 budget process to provide funding for the Community Strengthening Grants Program.*

Moved Administrator Douglas
Seconded Administrator Delahunty

CONFIRMED MINUTES

CARRIED

8.8 RENAMING SECTIONS OF ARGYLE ROAD REPORT

This report provided inputs from the community consultation to the Council on the renaming of sections of Argyle Road and seeks Council's approval to advertise a preferred road name.

Council Resolution

That Council:

That the name Layton Road, submitted as part of the ANZAC commemorative naming project and selected by affected parties from three names, be put out to public consultation as the chosen new name for the section of Argyle Road between Gillies Street and Talisman Track".

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

8.9 FINANCIAL REPORT JANUARY 2018

Monthly financial reports were presented to Council to show Council's financial performance and how it is tracking against the adopted (original) budget.

Council Resolution

That Council:

receives and notes the attached January 2018 Financial Report showing progress against the budget as presented.

Moved Administrator Douglas
Seconded Administrator Delahunty

CARRIED

9. DOCUMENTS FOR SEALING

The purpose of this report was to present documents that have been signed under Council's common seal via delegation since the last Ordinary Council Meeting, to Council for endorsement.

Council Resolution

That Council endorse the following documents that have been signed and sealed under delegation on behalf of Council;

That Council notes the above documents that have been signed and sealed under delegation on behalf of Council

CONFIRMED MINUTES

Moved Administrator Delahunty
Seconded Administrator Douglas

CARRIED

10. NOTICES OF MOTION

Nil

11. URGENT BUSINESS

Nil

12. CONFIDENTIAL BUSINESS

Nil

9. MEETING CLOSURE

The Chair, Administrator Noel Harvey declared the meeting closed at 6:27pm.

Confirmed at the Ordinary Council Meeting
held on 27 April 2018.

Chair, Administrator Noel Harvey.